

**Overview and Scrutiny Committee
Rolling Work Programme**

2012/2013

Committee Membership:

Chair **Councillor Karen Collett**
Vice-Chair **Councillor Asif Khan**
Councillors **Jeanette Aron, Nigel Bell, Sue Greenslade, Kareen Hastrick, Mark Hofman, Rabi Martins, Steve Rackett**

Date of Meeting	Item for agenda	Office/Councillor
20 June 2012	Outstanding actions and questions	Committee and Scrutiny Officer
	Affordable Housing Review – recommendations 3 (Band E applicants) and 4 (partnership working)	Committee and Scrutiny Officer
	Quarter 4 2011/12 Performance report	Partnerships and Performance Section Head
	Performance Indicators – Review of all performance indicators for Watford Borough Council	Partnerships and Performance Section Head
	Community Safety Partnership Task Group – to agree the Task Group’s membership	Committee and Scrutiny Officer
	Outsourced Services Scrutiny Panel – to agree the Panel’s membership	Committee and Scrutiny Officer
	The Way Ahead for Council Services – Task Group – 1) Approve the minutes of the Task Group meeting held on 9 February 2012 2) Review Cabinet’s comments and consider when the recommendations need to be reviewed	Committee and Scrutiny Officer
	Draft Voluntary Sector Commissioning Framework Task Group – update on the Task Group during May	Committee and Scrutiny Officer
5 July 2012	For Call-in only	Not required

Date of Meeting	Item for agenda	Office/Councillor
25 July 2012	Outstanding actions and questions	Committee and Scrutiny Officer
	Progress of Voluntary and Community Sector Commissioning Framework Task Group	Committee and Scrutiny Officer
	Affordable Housing Review – status of core strategy	Committee and Scrutiny Officer
	Update on Task Groups	Committee and Scrutiny Officer
	Previous Review Update: Neighbourhood Forums	Committee and Scrutiny Officer
	Call-in	NONE
	Previous Review Update: Choice Based Lettings	Committee and Scrutiny Officer
19 September 2012	Outstanding actions and questions – including Affordable Housing Review – status of core strategy	Committee and Scrutiny Officer
	Benefits Service – update on the service	Portfolio Holder for Shared Services
	Quarter 1 2012/13 Performance report	Partnerships and Performance Section Head
	Waste and Recycling Task Group – Final report	Committee and Scrutiny Officer
	Voluntary and Community Sector Commissioning Framework Task Group – Final report	Committee and Scrutiny Officer
	Hospital Parking Charges Task Group – review outcome of report – Deferred to next meeting	Committee and Scrutiny Officer
3 October 2012	For Call-in only	Not required
25 October 2012	For Call-in only	Not required

Date of Meeting	Item for agenda	Office/Councillor
21 November 2012	Call-in	NONE
	Outstanding actions and questions	Committee and Scrutiny Officer
	Quarter 2 2012/13 Performance Report	Partnerships and Performance Section Head
	Previous Review Update: Affordable Housing Review – recommendation 2 (piecemeal development policy)	Committee and Scrutiny Officer
	Previous Review Update: Hospital Parking Charges Task Group	Committee and Scrutiny Officer and Associate Director of Infrastructure, Hospital Trust
	Previous Review Update: Choice Based Lettings	Committee and Scrutiny Officer
	Voluntary and Community Sector Commissioning Framework Task Group – Cabinet response	Committee and Scrutiny Officer
	Scrutiny Review	Committee and Scrutiny Officer
	New scrutiny proposal	Committee and Scrutiny Officer
20 December 2012	For Call-in only	Update on Watford Health Campus
15 January 2013	For Call-in only	Not required
23 January 2013	Cancelled	
7 February 2013	For Call-in only	Not required

Date of Meeting	Item for agenda	Office/Councillor
March 2013	Outstanding actions and questions	Committee and Scrutiny Officer
	Quarter 3 2012/13 Performance report	Partnerships and Performance Section Head
	Affordable Housing Review – Recommendation 1 – Affordable Housing threshold and the status of the Core Strategy	Committee and Scrutiny Officer / Head of Planning
	Affordable Housing Review – recommendations 3 and 4 (Band E and partnerships)	Committee and Scrutiny Officer / Housing Section Head
	Annual report contribution	Committee and Scrutiny Officer
22 April 2013	For Call-in only	

2013/14

Date of Meeting	Item for agenda	Officer
To be decided	Affordable Housing Review – recommendation 6 (benefit changes impact) – possible Task Group	Committee and Scrutiny Officer
27 June 2013	Call-in	
	Quarter 4 2012/13 Performance report	Partnerships and Performance Section Head
	Update on plans for the Hospital car park	Committee and Scrutiny Officer / Associate Director of Infrastructure
	Update on Housing Benefits progress	Head of Revenues and Benefits
	Previous review update: Voluntary and Community Sector Commissioning Framework	Committee and Scrutiny Officer / Head of Community Services
	Update on the organisations who were subject to a cut in their grant	Head of Community Services
	Community Safety Partnership Task Group – membership for 2013/14	Committee and Scrutiny Officer
	Outsourced Services Scrutiny Panel – membership for 2013/14	Committee and Scrutiny Officer
	Work Programme	
4 July 2013	Call-in	
25 July 2013	Call-in	
26 September 2013	Call-in	
	Quarter 1 2013/14 Performance report	Partnerships and Performance Section Head
	Previous Review Update: Services for the Deceased	Committee and Scrutiny Officer
24 October 2013	Call-in	

Date of Meeting	Item for agenda	Officer
28 November 2013	Call-in	
	Quarter 2 2013/14 Performance report	Partnerships and Performance Section Head
	Review the first and second quarters' performance of the new Nomination Policy	Committee and Scrutiny Officer / Housing Section Head
19 December 2013	Call-in	
22 January 2014		
6 February 2014	Call-in	
6 March 2014	Call-in	
	Affordable Housing Review – recommendation 1 (affordable housing units)	Committee and Scrutiny Officer
	Quarter 3 2013/14 Performance report	Partnerships and Performance Section Head
27 March 2014	Call-in	

2014/15

Date of Meeting	Item for agenda	Officer
June 2014	Call-in	
	Quarter 4 2013/14 Performance report	Partnerships and Performance Section Head
	Work Programme	
July 2014	Call-in	
September 2014	Call-in	
	Quarter 1 2014/15 Performance report	Partnerships and Performance Section Head
October 2014	Call-in	
November 2014	Call-in	
	Quarter 2 2013/14 Performance report	Partnerships and Performance Section Head
	Affordable Housing Review – Recommendation 2 Piecemeal developments and Section 106 obligations further update	Committee and Scrutiny Officer
December 2014	Call-in	
January 2015		
February 2015	Call-in	
March 2015	Call-in	
	Quarter 3 2014/15 Performance report	Partnerships and Performance Section Head

The above programmes dos not include the standing items –

- Minutes from Budget Panel / Outsourced Services Scrutiny Panel / Task Groups
- Outstanding actions and questions
- Notice of Executive Decisions
- Work Programme
- Dates of Next Meetings